AHPCC Exec minutes – Cambridge, 3-4 October 2018

###### 2019 Conference

To ask Keith Munnings to be Conference Chaplain

To invite Jonathan Pye, Sarah Sewell, Conor Carville, Austyn Snowden and Hermione Elliott as speakers.

Proposed title: ‘The emerging shape of Palliative Care Chaplaincy - embracing the challenges’

Each morning to start at 0915 with notices, snap-shot, then presentation with time for questions

Workshops to be held from 1130 - 1230

Agreed we need to retain the New Chaplain workshop, also to hold a creative writing workshop

A plenary on last morning to be included

Agreed to increase the price to £250 for members and £290 for non-members

###### Website

Mike has agreed to help again with editing the website

To comply with GDPR, we agreed no sharing of personal data

Proposed to retain data only until a member cancels membership –but we need a retention policy!

Minutes aren’t currently accessible to members: agreed to post a summary on the website.

###### Finance

Agreed to set the annual fee to £40 for full members and £20 for associate members £20

Membership is currently 124 – we need the Conference to run at a profit, as membership is down.

European conference – two attended

Conference finances: £1,030 deposit for the 2019 Conference. Usual attendance is 60-70 (64 in 2018)

We discussed possible income generation.

A smaller exec might be possible, to reduce attendance expenses

The secretary agreed to look for cheaper venues, possibly elsewhere in the UK.

###### PROM project

Some data for conference. Discuss further after the national report publishes in 2020

###### Regional groups.

Non-members can attend regional groups by invitation, but encourage membership

Agreed to leave running to the groups, but confirm that those coming often should be members!

###### Next meeting

The July 2019 meeting to be Thursday 4th July so Doreen needn’t travel at a difficult time