**Minutes of AHPCC AGM Wednesday 19th May 2021 via Zoom 11am**

1. Welcome Karen welcomed those attending. 45 members attending virtually.
2. Apologies from:

Tim Wheeler, Carol Lacey, Lucyann Ashdown, Andy Thewlis, Debbie Gaston, Jackie Whyte,

Katie Evans, Malcolm Brown, Mark Pringle, Paula Graham & Vanessa Appleton

 **2020 AGM minutes** were read and accepted.

All in favour.

1. **Matters arising –** none
2. **President’s report -** Karen highlighted the number of chaplaincy job losses during the year, including cuts in hours. Karen encouraged those attending to keep the Executive informed, so that we could contact the hospices concerned. Thanked the Convenors of Regional Groups in keeping members connected.
3. **Treasurer’s Report-** *Margery Collin*

Accounts were distributed previously via email and shared on screen.

* Subscriptions are down as the fee was waived for 2021 for those who had paid for 2020
* Conference fees were gathered then all reimbursed as the conference was cancelled
* A donation of £25 came from our putting a job advertisement on the website
* There were no conference expenses
* The deposit paid to the conference centre was retained by them for 2022
* Expenses for the executive committee were down due to Zoom meetings and less travel
* The annual sub £42 was paid to the Scottish Partnership for Palliative Care
* Website costs were for the webmaster, Mike Rattenbury, and for licensing

Margery presented the accounts and they were accepted unanimously **(**by 39 votes.

1 person did not vote.) No votes against.

Margery was thanked for her hard work as she steps down from the Executive and especially her role of Treasurer.

1. **Membership-** *Margery Collin*

Last year there were 116 members – 95 Full and 21 Associate. Over the past year, 12 members retired or moved on to other employment. However, we have been fortunate to welcome 19 new members and be reacquainted with a further 5 who have renewed their membership after a break. The figure to date is 128 – 105 Full and 23 Associate.

1. **Website –** *Mike Rattenbury*

It’s been a busy year with the website, with a lot of input and not a lot of time for upgrades. We’ve been very grateful to Tom Gordon, who has shared a daily thought without a single break ever since the first lockdown began fourteen months ago, and there’s been a greater than usual amount of other online ‘traffic’ as well, so that updates have continued to be more or less daily rather than the previous twice monthly.

One area that has seen a sharp decline in content is the training section, not surprisingly. What is coming in is on-line of course, but in nothing like the same quantity. As CPD is a concern as well as (hopefully) a continuing openness to learning, we could do with knowing what’s available. If you know of any training events being hosted, please do let me know.

One of the things that we hope to develop at some stage is an AHPCC platform probably on YouTube, to accommodate more audio-visual contributions. The website is limited on the amount of data it can host, and one by-product of the lockdown is likely to be that more of us have been honing our video skills. We’ll see whether or not this forms part of next year’s report! The other down-side is that there appears to be some tightening of copyright claims, so we need to be very careful when using third-party material. I’ve tried to use my own photos as far as possible, as I know copyright won’t be a problem with them, so my apologies if there’s been a heavier than usual Highland emphasis!

As ever, Gary has continued his invaluable work behind the scenes, making sure that the platform works and the licence is up to date, leaving me free to concentrate on the edits and posts.

Karen thanked Mike & Gary for their hard work.

1. **Other Reports**
2. **Northern Ireland -** *Doreen Draffin*

Thankfully we were able to meet via zoom and keep in touch via email and text to encourage and support one another during this ongoing time of Pandemic.
The joy of seeing each other from our 7 groupings was vital.

Here are some highlights.

Having guest speakers such as   Professor Max Watson enlighten us on the ideology impact and influence of Covid 19 was timely.

Karen our AHPCC President brought greetings to our November meeting.  This was very much appreciated.  Also, to hear how circumstances are in the U.K and how chaplaincy is so important in these unexpected stressful times to so many.

An update from one of our own chaplains Vivian Manley on her booklet ‘Hope in a Crisis’, to encourage patients’ families and staff was encouraging. To hear of a reprint of the helpful material was inspirational too.

But the most important factor was how you looked out for one another whether unexpectedly furloughed, out of work or continuing to work.  You aimed as a team to support one another by your thoughtfulness and prayers.  I thank you for this and also to my colleagues on AHPCC. Executive.

On a personal note I wish to say what a privilege it has been to have served on AHPCC Executive as your representative over the past 3 years.
John Wonnacott will be taking up this post after the AGM in May and will do a sterling job with his passion and compassion for palliative care.

Blessings to all our Chaplains in the essential part of serving patients, families, staff and volunteers.
*Doreen Draffin
NI Representative AHPCC Executive*

1. **Scotland –** *Margery Collin*

Like everyone else, our regular programme (meeting three times a year, rotating the venue to allow us to visit one another’s hospices or palliative care units) has been prevented by the Covid lockdowns.

Instead, we have continued to hold shorter, more frequent meetings via Zoom, about every four to six weeks. For most of the year this has been solely focused on peer support, but from the earlier this year 2021 we have begun to reintroduce a study theme, taking it in turns to give a short presentation and then lead a discussion on the back of it.

Our most recent meeting explored the implications of the widespread desire to ‘do something special later’ in response to the limitations imposed on funerals and family gatherings. In February, we revisited Genesis 32, to explore the concept of ‘wrestling’ or ‘struggling’ in a more positive light.

Despite quite a lot of comings and goings, and the retirement of some key members, attendances

have generally remained steady, usually between eight and twelve – we currently have about fourteen active members, covering the whole of Scotland, from the Borders to the Highlands.

At the end of 2020, Margery Collin stood down as co-ordinator, and Mike Rattenbury is currently acting in this role – we would very much like to thank Margery for her leadership over the past few years.

We were also very pleased to take advantage of Zoom to welcome Karen Murphy to one of our meetings, in November, and would like to see this develop further.

Margery added her thanks to Mike Rattenbury, for taking over the role for the coordinating the group since January.

1. **External Reports**

Brief notes about the following external groups were mentioned in the President’s report.

1. **UKBHC -** *included in President’s report*
2. **Chaplaincy Forum -** *included in President’s report*
3. **Elections to the Executive**

Several members are stepping down from the Executive. Karen thanked David Buck, who is stepping down as Vice-president. Margery Collin was thanked for all she has done, too. Thanks were extended to Leon Dundas, Andrew Martin, Doreen Draffin & Liz Maitland who are all stepping down from the Executive this year.

The following nominations took place:

1. **Nomination for President**: Keith Morrison (Arthur Rank Hospice, Cambridge)

Proposed by Karen Murphy Seconded by David Buck

All in favour

1. **Nomination for Vice-President –** It was agreed that this post would be decided by the members of the Executive when they meet.
2. **Nomination for Treasurer:** Lucyann Ashdown

Proposed by Keith Morrison Seconded by Doreen Draffin

All in favour

1. **Website Editor: Mike Rattenbury**

Mike supports the website on a consultancy basis and receives an honorarium for his work. The AGM were asked to ratify his consultancy for a further year.

All in favour

1. **Nominations for Members of Executive to serve for 3 years**

Tracey Robinson Proposed by David Buck Seconded by Keith Judson

All in favour

Jon Wonnacott (NI) Proposed by Matthew Hagan Seconded byJim Armstrong

All in favour

Benedicto Da'Silva Proposed by Keith Judson  Seconded by Martin McGonigle

All in favour

Carol Lacey Proposed by Andrew Martin Seconded by Karen Murphy

All in favour

Laurence McGonnell Proposed by Karen Murphy Seconded by Steve Nolan

All in favour

Keith thanked Karen for her hard work on behalf of the Executive and the AHPCC, during her time as President.

1. **Any Other Business -** none
2. **Date of next Conference:** May 23rd – 25th 2022 Hayes Conference Centre
3. **Date of next AGM:** Tuesday 24th May 2022

The meeting closed at 11:45am.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ President of the AHPCC Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_