AHPCC Exec. Free Church House, London. February 3, 2015

## Present:

Judy Davies (Pres), Richard Warhurst (Sec), Dawn Allan, Sally Bedborough, Margery Collin, Matthew Hagan, Markus Lange, Nigel Mason, Mike Rattenbury, Gary Windon.

[Apologies: Dawn Allan]

## Website update

Mike will now share posting direct with Richard (ongoing), which will streamline arrangements.

They plan some changes to the front page, while keeping a similar lay-out.

## Finance

(Member’s query) Agreed that it is simpler at present to use cheques for membership renewals.

Finances are healthier due to being self-administering and not having to pay a fee to HospiceUK.

Membership fees paid after October 1 will cover the New Year.

Agreed that the reduced Conference fee depended on payment of membership fee by March 31.

## Regional groups

We agreed to send Exec minutes to regional coordinators.

We agreed that the President will contact regional group coordinators quarterly for feedback.

## Membership

Membership currently stands at 135 (could regional groups inform Mike of retirements?)

(Member’s query) We agreed to reinstate membership numbers, as they are often requested.

## Conference 2015

We looked at three designs for a conference poster with a variety of word counts.

We plan for the application form will be available at the same time information goes out.

Two speakers are only available on Tuesday. We agreed to change the programme to allow for this.

## Vice Presidency

Markus is standing down, though still on the exec. Judy and the exec thanked him for his work.

## UKBHC

The UKBHC had their AGM in September. The AHPCC was represented by Judy and Markus.

The UKBHC continue to work towards registration.

They have some robust systems; membership is suspended for non-payers.

The registration fee is currently £35. This will increase to £50.

Judy raised the issues of communications and the website at their AGM.

Could CPD returns be acknowledged? The UKBHC accepted this was an issue.

The UKBHC is also aware of flaws in registration but noted that all officers were unpaid.

(Member’s query) Should supervision be a mandatory part of UKBHC’s standards?

Feedback is that the UKBHC cannot direct individual employers to adopt this as policy.

## Standards and Competencies

##### AHPCC & UKBHC

UKBHC is happy with our offer to produce a palliative care supplement to the UKBHC standards.

Supplement to include AHPCC Standard 3 (MDT) which was dropped from the generic standards.

#### Chaplaincy Guidelines (NHS England)

Currently being revised. Judy had suggested some revisions which have all been included.

## Research

##### Chaplaincy Provision Project

Agreed that Judy would approach Jackie Thomas to take on this project for a small honorarium.

##### CHURCH

The Chaplains in Healthcare UK Research Network has been set up in Cambridge.

We wish to promote research and appoint Gary Windon will represent the AHPCC.

Judy asked whether we should fund small research grants. We agreed and will discuss further

## External Issues

##### Chaplaincy Leadership Forum

Meeting planned for the November 10th with the Shadow Secretary of State for Health.

#### HCFBG

We have observer status at HCFBG meetings. Richard Warhurst like to take on this role.

#### Correspondence

Judy had met with Claire Henry, National Council for Palliative Care CEO, to discuss cooperation.

#### Assisted Dying Bill

35 organisations were represented at the House of Lords briefing, which focussed on practicalities.

It was reported that there had already been 40 amendments tabled.

The House of Lords vote on November 6. It is expected that this Bill will run out of time.

## Date of next meeting:

3rd February 2015 at Churches Together in England