

## **Executive Minutes of Meeting November 1<sup>st</sup> and 2<sup>nd</sup> 2017 held in Edinburgh**

*Apologies: Chris Cheeseman, Matthew Hagan*

Present: Karen Murphy (chair), David Buck, Nigel Mason (secretary), Sally Bedborough, Margery Collin (Treasurer), Carol Gully, Keith Morrison, Stuart Murdoch, Gary Windon, Liza Waller

A Quite time and prayer lead by Karen

Minutes of Executive Meeting 13<sup>th</sup> July 2017 approved

Matters Arising: Special thanks to Margery for organising this at the Novotel hotel in Edinburgh (first-class!)

Finance report: Margery reported: Current account £23,129.08; deposit account £9005.56 No huge bills outstanding (Exec members travel to pay). Thanks to Margery.

Keith queried question of membership of Hospice UK and whether a group can be a member? Keith will report back as he is attending their conference (23/24 November 2017)

Membership: Annual fees due from 1<sup>st</sup> October 2017. Margery has updated current list of members. Karen to write a letter of welcome to any new members. Carol asked how do we promote AHPCC when new appointments are made. Answer: personal contacts and we could ask Jacqui Thomas for input and website updated (ACTION: GARY); alternative was to pay someone to input data of Hospices.

Web-site report: There is a need for a new picture! (ACTION: CAROL) Gary urged promoting Facebook use-age and inclusion of Conference photos and regional news

Conference 2018 preliminary planning: May 14-16 2018 (NB 2019 MAY 13-15<sup>th</sup> at the Hayes).

The Title is Resilience and Reflection in Chaplaincy and Spiritual Care: the interface between light and dark.

Booking made for 63 adults (though more can be accommodated). Liza has created a check-list of practicalities; Margery offered to book rooms as she has access to Hayes management contacts. Conference organisers are Sally and Keith. Bob Whorton shall be conference chaplain.

Conference 2018: Sunday May 13<sup>th</sup> evening Exec meet and prepare!!

Monday May 14<sup>th</sup>

1.30pm registration Tissington room Lakeside The Hayes

2pm Keys

2.45pm welcome & Housekeeping Derbyshire Hall (Sally & Keith)

Introduction – Poetry (David)

Session 1 President's "Setting the scene" (Karen)

4pm tea & Book stall

4.30pm session 2 ? Steve Nolan, Chaplain Princess Alice Hospice in Esher – insights from case studies

5.30 "cameo" Andy Edmeads (chaplain Naomi House childrens' hospice Winchester)

5.50 Soul Nourishment (Bob)

6.15pm New chaplains meet the executive

6.45pm Dinner and social

Tuesday May 15<sup>th</sup>

8am Soul Nourishment

8.30pm breakfast

9.30 session 3 Bruce Kinsey, clinical psychologist and chaplain Balliol college Oxford (on the darker side of organisation?)

10.30am "cameo" Judy Davis

10.45 Coffee break & book stall

11.15 Session 4 workshops: 1. Gemima Fitzgerald, clinical psychologist Harley street on personal resilience; 2. Bruce Kinsey; 3. Austyn Snowden, university of west of Scotland (chaplaincy and research); 4. Steve Nolam; 5. Clowning with dark and light (Karen's daughter and teacher); 6. New to chaplaincy (Karen)

12.30 Lunch

Free schedule, with optional workshop art and craft (Bob?)

3.30pm tea & book stall

4pm session 5 Gemima Fitzgerald on personal resilience

5.30pm AGM, guest speaker Mark Stobart from Uk Hospice Board

6.45pm Dinner

7.45pm Session 6 regional groups/creative tasks, leading into soul nourishment (Bob)

Bar

Wednesday May 16<sup>th</sup>

8am soul nourishment

8.30 breakfast

9.15 Session 7 Austyn Snowden chaplaincy engagement with research

10.15 "cameo" Lynn Bassett research on silence

10.35 coffee break & final book stall

10.50 session 8 Workshops: 1. Gemima Fitzgerald; 2. Austyn Snowden; 3. Steve Nolan; 4. Keith – "Blether" (Where Listening to each other matters NB – If you wish to use Blether in your Hospice you are very welcome but please let Suzanne Bunniss know by e mailing her at [Suzanne.bunniss@fire-cloud.org](mailto:Suzanne.bunniss@fire-cloud.org) she will send you a document file of instruction cards!) ; 5. Lynn Bassett

12.00 Plenary speakers with table discussion

12.30 Soul Nourishment

12.45 Lunch, thereafter depart.

External reports:

UK Board of Healthcare Chaplaincy – the Autumn 2017 circular explains the function of the Board and Professional Standards activity. Stephen Thornton spoke of “gameset” for the chaplains’ role in MDT’s. Healthcare Chaplaincy Forum is made up of different faith and belief groups in chaplaincy; its executive is an informal grouping; the question has arisen as to the merging of CLF and the Network of non-religious chaplains: a proposal to set up a new combined group met with strong debate and Simon O’Donoghue pushed for the exclusion of the word chaplain from its title – this new Forum is to meet in February 2018: AHPCC is to be asked to support it but there is strong feeling that “chaplaincy” should be included (David argued that this is our role and Carol said that it was about diversifying the scope of chaplaincy; Karen said that the larger issue was whether healthcare paid for chaplains or not; that this should come to the AGM in May – the exec. Agreed to ratify this and applauded Karen for her assertive championing of both the AHPCC and the role of chaplaincy) – “it is not the end of something but the beginning of ...” (David). There is nothing to report from the European network.

Correspondence: Gary agreed to share information supplied by Lucyann Ashdown on psychological



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and spiritual care provision he had received .

Karen reported that David Grace from Weston super mare NHS had sent information on the 10<sup>th</sup> January 2018 conference Delivering a Co-ordinated compassionate and Personal approach – concern was raised that it was a private company initiative, that although it was a good title it did not appear to give value for money. All agreed.

Regional reports: SE has faltered (Liza) and now 2 smaller geographical units were proposed (East sussex – Nick Roddiss facilitating - and Kent – Geoff Walkers); central South England (Carol) similar: its smaller and there are vacancies; London (no report); SW and South Wales (Sally) meet regularly and recently had overnight lead retreat with art and poetry; Yorks and NE England (David – he is standing down as convener after 5 years) meet next week; NW England and North Wales (Chris) meet 4 times a year; Midlands (Stig) meeting imminent at severn hospice; Scotland (Margery) met at the childrens’ hospice Robyn’s house and plan the Bield retreat house in lead retreat October 2018. Nigel – it is incumbent upon us to advertise on the website activities and GARY editor@AHPCC will contact conveners accordingly.

PROMS Research: Karen introduced the discussion by saying that the European network launched its promotion research and the Institute was given a grant for a piece of research based on the PROM tool as to what is happening on 6 specific sites (European locations in Belgium, Hungary, the Czech Republic and Estonia, along with ourselves - The AHPCC has been suggested as an organisation to be invited to support and we need to ratify this). It will be question of recruiting specific Hospices and sending information to Austyn Snowden; Margery has already participated with participatory GP

surgeries (encryptic forms which are anonymised and confidentially preserved). Questions for Ewan then concerned time commitment, potential burden, how much are we adding to the research by the inclusion of palliative care?

Ewan Kelly arrived at 10am Thursday (and stayed till Lunch) and explained ERICH 4 months ago inaugurated a global web-site and pointed us to Transforming Chaplaincy in the US (Chicago) providing educational support for chaplains in research in spirituality in palliative care. Currently PROMS is going "live" in Belgium in acute teaching hospital and a RC care home organisation as well as a district general hospital including a palliative care unit; shortly Holland will become "live"; conversations are being held in the Czech republic and Estonia; at St Andrews in Northampton (a third sector organisation providing mental healthcare on 3 sites in the Midlands); in Cork a PHD research project shows interest and involvement as well as a paediatric childrens' hospital in Birmingham. There is excitement and it is viewed as distinctive.

A "before and after" PROMS study has been developed arising from the observation that, from a mental health study with EQ5D, a quality indicator, doesn't include questions of spiritual care for instance. So it is not pertinent to everyone. Ewan asked us if chaplains would be upto involvement? Would there be sufficient motivation and encouragement in an on-going way? AHPCC would be co-owners. There is a national ethical approval but liaison would be between individual hospices using a valedictory "tool". A patient sheet providing information and securing consent is given first, then a questionnaire is sent before an encounter with a chaplain and then afterwards, subsequently, are sent a form asking questions about the encounter which are sent anonymously and encryptically processed in Belgium. (The Executive had certain concerns about some of this – what might be adopted/amended on this standard form, for example) the before questionnaire is only given to patients who have asked for the chaplain: it gives a base-line. The chaplain would be asked to reflect online about the encounter ("pastoral integrity" and supportive of reflective practice). To generate 200 questionnaires, 400 patients would have to be asked – but this was felt to be manageable over several hospices (and regionally this could be administered through conveners: KAREN to send letter to all chaplains outlining PROMS to see who would bite and then follow-up when/where etc: there is a need for a separate day meeting on Protocol, extra question such as "was the encounter with the chaplain useful? per Liza and David). The research needed to be completed by the end of 2019 (funding ends June 2020) so it was hoped the summer of 2018 for 6 months would see active participation. ERICH would fund and support/educate and pay their expenses (but not for venues or travel expenses for chaplains); the intention is this is for paid professionals.

AOB:

The Book launch at Weston went well in July and was well supported. Book sales were going well.

The Reading in Berkshire literature of Samuel Beckett's death theme should be individually initiated.

Andy Edmeads is delivering a paper for conference next year at Sherborne Abbey (Karen to notify details).

Nigel thanks contributors of details providing information on their Light Up/ tree of life services and distributed a precis.

Next Meeting Tavistock square London on Thursday February 8<sup>th</sup> 10.30am

And the following is booked at Tavistock square London – Thursday July 12th